

Group Life

Late entrant form

Important Note:

Please note that this form is to be completed by an Authorised Signatory for the Trustees, a Trustee, Company Director, Company Secretary or Appointed Intermediary. It is only for use in respect of Group Life Schemes. If the employee is applying for late entry to a Group Income Protection Scheme, they must provide full evidence of health.

Please answer all of the questions on this form honestly and in full. If you give us misleading or incorrect information, **this could mean that we do not pay a claim in respect of the employee concerned.**

Scheme Name/Employer:

Scheme/Policy Number:

Personal Details:

Title: Mr/Mrs/Miss/Ms/Dr/other:

Date of Birth:

Surname:

Forenames:

Reason for late entry:

Date joined company:

Date joined scheme:

Simplified Late Entrant Assessment:

If you can answer 'Yes' to all of the following questions, the employee can be accepted into the scheme with immediate effect for benefits up to the free cover limit. No formal medical underwriting assessment will be required.

However, if you answer 'No' to any of the three questions, we will require satisfactory evidence of health in respect of the employee before they can be accepted into the scheme. We will confirm such medical underwriting requirements under separate cover.

Was the employee Actively at Work as defined by the in force Policy Terms and Conditions as at the date they joined the scheme?

Yes

No

Has the employee had less than 10 consecutive days absent from work due to injury or illness in the last 12 months?

Yes

No

Is the total capitalised sum insured less than £300,000?

Yes

No



Data Protection

We understand that the Data Protection Act 1998 (the Act) will apply to any Personal Data (information) supplied by us concerning employees, for whom benefits may be provided under this insurance.

We understand and consent to the use of any information provided by us for the operation of this insurance, which includes the processes of underwriting, administration, claims assessment, claims management, claims review, compliance, rehabilitation, customer concern handling and fraud prevention. As part of such processing, information may be requested from and shared with other insurers, re-insurers, insurance intermediaries, professional advisers and other service providers.

Any information we receive, will be processed fairly and securely in accordance with the Act. Details of any information we hold, and which might be passed to other organisations as part of the processing, can be obtained by writing to our Data Protection Officer at 100 Leaman Street, London E1 8AJ.

All information we store, will only be available to those who need to see it and will only be kept for as long as necessary.

DECLARATION

We understand our rights and obligations under the Data Protection Act 1998 and consent to the processing of information supplied by us in connection with the insurance arrangements we have entered into.

We declare to the best of our knowledge and belief that the statements made in or in connection with this form in relation to the provision of insurance cover are true and complete and we have not withheld any material facts.

**When you are ready to submit this document please print it, sign it and return it to Generali.
You can email this form to ebclientservices@generali.co.uk – send by fax to +44 (0) 207 265 6102
- or send by post to: Client Services Dept, Generali Employee Benefits, 100 Leaman Street, London E1 8AJ**

AUTHORISED SIGNATURE:

DATE:

NAME:

COMPANY:

*POSITION:

*Please indicate in which capacity you are acting - Authorised Signatory, Trustee, Company Director, Company Secretary or Appointed Intermediary.

Assicurazioni Generali S.p.A. UK Branch 100 Leaman Street London E1 8AJ

Company incorporated in Trieste in 1831 - Share capital €1,556,873,283 fully paid-up - Registered office at Piazza Duca degli Abruzzi 2, Trieste, Italy
Italian tax identification and companies registry number 00079760328 - Authorised by Istituto per la Vigilanza sulle Assicurazioni (IVASS)
Registered in the IVASS register of insurance and reinsurance companies under no. 1.00003
Parent company of Generali Group and entered in the IVASS Register of insurance groups under no. 026
UK company registration no. BR1185

